

EMPLOYER RATING

For _____ Semester, 20_____

Required for Crediting

Mail or FAX to Co-op Office at end of work term



Center for Cooperative Education

795 Livermore Street
Yellow Springs, Ohio 45387

937-769-1300

800-535-2410

E-Mail: coop@antioch-college.edu

FAX 937-769-1310

A. BASIC INFORMATION

Dates of Employment:

Student _____

Co-op Advisor _____

_____ , 20_____
from

Job Title or Position _____

_____ , 20_____
to

Employing Organization _____

B. EVALUATION Alternating work and classroom experience is a degree requirement for all Antioch students; the employer rating of a student's on-the-job performance is an integral part of the student's college records. Discussion of the rating between the work supervisor and the student enhances the experiential learning process. Please discuss this rating with the student, if possible, since it becomes the basis of conferences between the student and their adviser when the student returns to campus. Send the completed form to the Center for Cooperative Education.

1. Please describe the responsibilities inherent to the student's position:

2. Please evaluate the student's work in light of the above requirements

Continued on reverse



3. General evaluation of the student's work (check appropriate lines):

Relations ____ Exceptionally well accepted ____ Works well with others ____ Gets along satisfactorily ____ Some difficulty working with others ____ Works very poorly with others	Reaction to Work ____ Outstanding in enthusiasm ____ Very interested and industrious ____ Average in diligence and interest ____ Somewhat indifferent ____ Negative--not interested	Judgment ____ Exceptionally mature ____ Above average in decision-making ____ Usually makes the right decision ____ Often uses poor judgment ____ Consistently uses bad judgment
Dependability ____ Completely dependable ____ Above average in dependability ____ Usually dependable ____ Sometimes neglectful or careless ____ Unreliable	Initiative and Self Reliance ____ Demonstrates outstanding initiative ____ Seeks out new responsibilities ____ Works well independently ____ Follows directions adequately ____ Requires constant supervision	Quality of Work ____ Excellent ____ Very Good ____ Good ____ Below Average ____ Unsatisfactory

4. Would you hire this student in an appropriate job on a permanent basis? Yes ☐ No ☐

5. Please comment on ways in which the student might improve performance on the next work assignment.

6. Has this evaluation been discussed with the student? Yes ☐ No ☐

C. SUPERVISOR'S SIGNATURE

Signature _____ Title _____ Date _____

Supervisor (Please Print or Type) _____

Employer Address _____

City _____ State _____ Zip _____ Telephone No. _____