

PRE-ANTIOCH CO-OP CREDIT INFORMATION

Depending upon year of standing at entrance and work history, students may be able to earn Pre-Antioch co-op credit toward the required five co-ops. A Pre-Antioch co-op experience must be a full-time work-based experience for preferably 4 months but at least 3 months before entering Antioch. Most commonly an acceptable experience will be in-between graduating high school and entering Antioch. However, experiences during high school are acceptable if students participated in a work-based learning program or have a significant work experience within the sixteen months before entering Antioch. All work experience may be included on your résumé, but we limit the amount of Pre-Antioch work for which co-op credit can be earned.

Students must credit their Pre-Antioch co-op before beginning their first in-residence co-op. First year students may credit 1 pre-Antioch, second and third year students may credit 2 pre-Antioch co-ops. No student may credit more than 2 pre-Antioch co-ops. Students must obtain documents from their employers that provide the dates of employment – this requirement will ideally be fulfilled by the employer evaluation form. Students must write a 6-8 page paper or do a project about their pre-Antioch experience that follows the guidelines provided by the co-op department. Students must have a crediting conference with their advisor. The 12 credits for Pre-Antioch co-op will not be recorded on the student's transcript until after completing the crediting process for their first in-residence co-op

All materials needed for earning credit for your pre-Antioch work experience are included in this folder. Use these to document what you learned from the work for which you want to seek credit. The forms are designed to be helpful rather than limiting and are required as part of the crediting process.

Paper Guidelines. The guidelines describe our expectations for your Pre-Antioch work experience paper. You will write one paper for which you can earn credit for one or two pre-Antioch work experiences. After arriving at Antioch you should give the paper to your Co-op Faculty Advisor and schedule an appointment a few days later. Please do so before the fourth Friday of your first term at Antioch. One of the best perks of being a co-op faculty member is talking with students about their work.

Employer or Supervisor's Evaluation or Pre-Antioch Work Experience Confirmation Form. We hope your employer(s) will find both of these forms to be a convenience. We want you to obtain an evaluation of your work. However, sometimes it is not possible to do so. In that case, we minimally require either the Pre-Antioch Work Experience Confirmation Form or a letter of confirmation from your employer.

Pre-Antioch Work Experience Crediting Form. This form documents when credit is awarded. Please complete the form and attach it to your paper when you submit it. There are two sections for second and third year transfer students to list two work experiences.

If you have any questions, please feel free to ask your co-op advisor.