

**College Council Meeting
Agenda
February 4, 2020**

Time: 2:30 p.m.

Location: South Hall, 4th Floor Conference Room

- I. Call to Order
- II. Approval of the Agenda
- III. Approval of the Minutes [Minutes from the Jan. 7 Meeting](#)
- IV. Reports

**A. Accreditation Update
(Hannah Montgomery)**

**B. Admission Cycle Update
(Gariot Louima)**

Old Business

**A. 2020.02.04.A [Inclement Weather Policy Amendment](#)
(Jackie Ashworth)**

Policy 02.037 Inclement Weather Policy shall be amended as presented at this meeting.

Policy Number: 02.037

Policy Title: Inclement Weather and Emergency Closings **Policy**

Type: Employee Handbook

Governing Body: Senior Leadership Team

Date of Current Revision or Creation: *Revised* January 2020

Inclement Weather and Emergency Closings

INCLEMENT WEATER - On days when the College is declared closed by the V.P. of Operations, in consultation with the Director of Physical Plant and Director of Public Safety, due to inclement weather (ice, snow, blizzards, freezing temp), full-time and part-time employees are paid for their regularly scheduled hours at their regular hourly wage rate. Closing will be decided by 5 am, and closing information will be sent via the Emergency Notification System, which will be in the form of cell phone text message (provided the employee has signed up for this service through Public Safety) and Antioch College email message. Local media (radio and/or television stations) will be asked to broadcast notifications of the closing as well.

The College will be declared closed if there is a County Level 2 or 3 snow emergency in Greene County. The College will also be declared closed if an extreme wind chill is advised of -30 degrees or more in Greene County.

If you live in a county that has a level 2 or 3 snow emergency and Greene County does not, you may elect to stay at home if you are concerned for your safety in traveling. If this is the case and you choose to stay at home, the following will apply:

- You will notify your immediate supervisor of your intent to stay at home as soon as possible.
- You will be required to provide proof that your county of residence was under a level 2 or 3 snow emergency (i.e. newspaper report, Facebook post, TV notification screenshot, etc.).
- You will not be required to use a vacation day for the absence.
- This should be a rare instance and should be discussed and approved in advance by your Supervisor annually as we approach the winter season.

Snow Emergency Levels (weatersafety.ohio.gov):

LEVEL 1 – Roadways are hazardous with blowing and drifting snow. Roads are also icy. Drive very cautiously.

LEVEL 2 – Roadways are hazardous with blowing and drifting snow. Only those who feel it is necessary to drive should be out on the roadways.

LEVEL 3 – All roadways are closed to non-emergency personnel. No one should be driving during these conditions unless it is absolutely necessary to travel or a personal emergency exists. All employees should contact their employers to see if they need to report to work. Those traveling on the roadways may subject themselves to arrest.

On days when the College is forced to close prior to its normal closing time, individuals who would be working during the remaining hours are compensated for these hours at their regular hourly wage rate, as if they had been at work. (This includes only those employees who were actually working that day and does not affect in any way individuals who are sick, on vacation, or on approved leave). On such days, Antioch may ask some individuals to remain and finish jobs or undertake tasks that need to be

B. Elections Committee Update (Noah Greer)

V. New Business

A. Logistics Event Form and Process [Link to Presentation](#)
(Hannah Montgomery and Kevin Stokes)

VI. Comments and Announcements

VII. Adjournment

Next meeting date {Date}