

Antioch College

Employment Application

Antioch College
Human Resources
Development Office
795 Livermore Street
Yellow Springs, OH 45387

Position applied for: _____ Date: _____

We are an Equal Opportunity Employer and fully comply with the Americans with Disabilities Act and all other state and federal laws requiring equal employment opportunities. Accommodations for people with disabilities will be provided except where they present an undue hardship. Persons needing accommodations in order to participate in the recruitment process should notify the Human Resources Department.

Personal:

Name: _____ Social Security Number: _____
Last First M.I.

Address: _____
Street City State Zip Code

Home telephone: _____ Business telephone: _____

Are you prevented from lawfully becoming employed in this country because of visa or immigration status?

☐ Yes ☐ No If yes, please explain: _____

(Proof of employment eligibility will be required upon employment.)

Have you been convicted of or pleaded no contest to a criminal offence, or been released from prison for any criminal offences, within the last 7 years? ☐ Yes ☐ No If yes, please explain: _____

Are you at least 18 years old? ☐ Yes ☐ No

How did you hear of this opening? _____
(Please list specific newspaper, agency, referral source, etc.)

Have you ever applied to Antioch University before? ☐ Yes ☐ No Where? _____ When? _____

Have you ever worked for Antioch University before? ☐ Yes ☐ No Where? _____ When? _____

Education:

Name and Address of School	Graduate?	Course(s) of Study
High	☐ Yes ☐ No School	Degree _____
College	☐ Yes ☐ No	Degree _____
College	☐ Yes ☐ No	Degree _____
College	☐ Yes ☐ No	Degree _____

Subjects of Special Study or Research: _____

Other Training/Education Skills: _____

Current/Previous Experience:

Please list name, address, and phone number of current/previous employment, military, or volunteer experience with most recent experience first.

1. Name of organization: _____ From: _____ to: _____
Phone number: _____ Supervisor: _____
Job title: _____ Current/ending salary: _____
Duties and responsibilities of position: _____
Reason for leaving: _____

2. Name of organization: _____ From: _____ to: _____
Phone number: _____ Supervisor: _____
Job title: _____ Current/ending salary: _____
Duties and responsibilities of position: _____
Reason for leaving: _____

3. Name of organization: _____ From: _____ to: _____
Phone number: _____ Supervisor: _____
Job title: _____ Current/ending salary: _____
Duties and responsibilities of position: _____
Reason for leaving: _____

4. Name of organization: _____ From: _____ to: _____
Phone number: _____ Supervisor: _____
Job title: _____ Current/ending salary: _____
Duties and responsibilities of position: _____
Reason for leaving: _____

We may contact the employers listed above unless you indicate those you do not wish us to contact.

Applicant's Certification and Agreement:

I hereby certify that the facts set forth in the Application of Employment are true and complete to the best of my knowledge. I understand that if I am employed, false or misleading statements given on any part of my application or during my interview(s) may result in discharge. I authorize an investigation of statements contained in this application which will allow the employer to make an employment decision and I release all parties and persons connected with any such request for information from all claims, liabilities and damages for any reason arising out of the furnishing of such information.

Applicant's Signature: _____ Date: _____