

Open Forum Directions

In order for the Board to hear from as many people as possible during the open forum on August 25 (9:00 to 11:30 a.m.), the following rules apply:

1. A sign-up sheet for individuals who wish to make public comments will be made available at 8:00 a.m. on the morning of the open forum (August 25)
2. Individuals wishing to speak must sign up in person at least 10 minutes before the meeting starts (9:00 a.m.)
3. Each person will be permitted a total of 5 minutes for their comments.
4. Allotted times cannot be pooled
5. Speakers will be called in the order in which they signed up.
6. All speakers must be present when their name is called or they forfeit their slot
7. A timekeeper will let each speaker know when he or she has 1 minute remaining and then again when 5 minutes is up.
8. If there are more people signed up to speak than the allotted time allows, those individuals who did not get to speak will be encouraged to provide comments in writing. Details for doing so will be posted on [www. antioch-college.edu](http://www.antioch-college.edu)
9. Jerry Israel, SimpsonScarborough Consultants, will moderate the open forum.
10. Attendees with placards or signs will be asked to stand in a designated area to ensure that everyone has a view to the podium.
11. Yelling, interrupting speakers, or other disrespectful or disruptive behavior will not be tolerated.
12. Anyone who is disruptive will be escorted from the room and not permitted to re-enter.