OC 1-E

Minutes of the Executive Committee of the Antioch Board of Trustees January 4, 2002, held via conference call.

Present: Bruce Bedford, Jim Hall, Dan Kaplan, Bob Krinsky, Lillian Lovelace, Jim McDonald, Jack Merselis, Barbara Winslow.

Others: Jim Craiglow, Barbara Danley, Glenn Watts, David Weaver, and Leslie Johnson (minutes).

The meeting began with a review of the draft agenda for the February Board of Trustees meeting in Los Angeles. Bob Krinsky read through the draft and discussion followed.

There was a request that time be allocated during the meeting for a discussion on the role and function of the Executive Committee, and a suggestion that the meeting be started Thursday morning instead of in the afternoon if Trustees have arrived in LA by then.

It was also mentioned that a discussion needs to take place then about the election of a new Board chair.

Jack Merselis suggested that the Board meeting be concluded with a summary of the meeting, a discussion of 'next steps' and expectations for the June meeting. He then asked if Jim Craiglow or Barbara Danley (the only campus presidents on the call) had any needs for the agenda.

Having noted the very full agenda, Barbara Danley expressed the need for time to be heard by the Board.

It was questioned then whether the College Admissions discussion needed to take such a large chunk of time during Friday's plenary and if that might be shortened. Both Dan Kaplan and Jim Hall spoke to the importance of the session on Admissions and its impact on the health of the university as a whole.

Lillian Lovelace suggested that one evening be used for a meeting session instead of using it for social time (reception and dinner). Everyone agreed.

Bob Krinsky agreed to update the agenda with everyone's suggestions.

Bruce Bedford noted that the ULC meeting will now begin on Tuesday, February 5 (instead of Wednesday, February 6), at 2:00PM.

Jack Merselis asked Glenn Watts to speak on the resolution for repairing the HVAC system controls in South Hall and the following resolution was passed unanimously.

RESOLUTION 1:04.02:1 (Jack Merselis/Barbara Winslow)

WHEREAS, South Hall's HVAC system controls have malfunctioned resulting in a serious risk of damage to the building and its contents; and

WHEREAS, it is uneconomical and inefficient to pay overtime to have staff monitor the building and manually adjust the temperature; and

WHEREAS, the Vice Chancellor and CFO, in consultation with the Chair of the Board and the Chairs of the Finance and Facilities Committees, determined that immediate action was needed to correct the problem; and

WHEREAS, the Vice Chancellor and CFO entered into a contract with Response Mechanical, Inc., to replace the HVAC system controls; and

WHEREAS, the cost of the contract for the repairs exceeds $25,000 and therefore requires Board approval;

RESOLVED that the action of the Vice Chancellor and Chief Financial Officer to enter into a contract with Response Mechanical, Inc., to replace the HVAC system controls, at a cost not to exceed $28,000, is hereby ratified and confirmed; and

RESOLVED FINALLY, that the cost of this project shall be paid from the $200,000 of capital funding provided to the College as part of the 2001-02 operating budget.

The meeting was adjourned at 10:30AM. (The full Board convened for a conference call at 10:30AM.)

Respectfully submitted,

Leslie B-Johnson

Leslie Johnson
Assistant Secretary of the Board