OC 1-13

Minutes of the Executive Committee conference call meeting

October 31, 2001

<u>Present</u>: Bruce Bedford, Jim Hall, Dan Kaplan, Bob Krinsky, Lillian Lovelace, Jim McDonald, Jack Merselis, and Barbara Winslow (minutes)

1. There was a lengthy discussion regarding the financial state of the college. Jim Hall is working with AdCil, as well as other groups of faculty, students, staff and administration to involve them in working on and developing a financial plan for the college. There was a concern about Bob Devine's role and status and Bob Krinsky will speak with Bob to urge him to play a positive role in this decision making process. Bob Krinsky will also clarify Bob's status as a faculty member. The EC agreed that two important areas must go forward – College Admission and the Campaign, and that there may have to be future budgetary cuts if these two areas go forward.

2. There was a discussion about the process by which we elect a board chair. The Trusteeship Committee should review the process that the Ad Hoc Committee developed for BOT succession as well as its suggested criteria for Board Chair and present it to the BOT by the February meeting.

3. Bob Krinsky and Jim Hall have been in touch with Joan Straumanis who is interested in the position. There will be a meeting of the Management Transition Committee on Friday, November 9 at 3PM (right after the Campaign Steering Committee) at The Segal Company, One Park Avenue, NYC. The purpose of this meeting is (hopefully) to finalize the process and see if we can offer Straumanis the job. In the meantime, we are finalizing the reference checks. Joan Straumanis will be fully apprised of the situation at the college.

4. Depending upon time, the Management Transition Committee will also meet with the search firm to look at the New England search. We will hold off on a Southern California search.

5. The role of the consultant, Tom Clough was discussed. We are hoping that he could be of service during the immediate financial planning and coming on board in December. He should be working with the Future of Antioch Task Force. Bruce Bedford will move forward with the FATF.

Minutes of the Executive Committee, Saturday, October 20, 2001

Note: Colleagues on the Board, I called for an impromptu meeting of the executive Committee to meet immediately after the BOT meeting in order for us to organize our next set of meetings.

There were four agenda items:

- In *July* there was a Management Transition phone call with Joan Straumanis. Officially, minutes should have been taken, but since I was in my car, listening, I obviously couldn't take minutes. The Executive Committee agreed that in reality the only reporting out was that we had our first conversation with Joan Straumanis, and agreed to pursue her possible candidacy.
- Dates and places for the next EC meeting: January 3, March 6 (New York City); we agreed to meet immediately before and after each BOT meeting to review the upcoming BOT agenda make sure that we have carried out our responsibilities.
- Board committee functioning
- We reviewed our work, in particular seeing ourselves more as a collective and more responsible to the trustees. We went over the EC list of persons they are supposed to contact on a regular basis. For the benefit of everyone, I have included this list, which the certain necessary changes:

Everyone look this over. It's not very balanced. As you can see Kaplan, Merselis and Bedford only have one person. Lillian has none. Bruce is so busy and sees everyone, perhaps we could redistribute the assignments. For those of us who are committee chairs, it may make sense to be assigned to at some people in our committees.

Kaplan: Deming
Bedford: Hall
McDonald (has the most): McPhaden, Lyster, Harris, Zucker, Kasch
Krinsky: Robinson, Crockett, Epstein, Drey
Merselis: Hooper
Winslow: Clague, Fuchs (I too her because Judy was assigned to her)